

# SAL Show at Creative Leather - Prospectus

Saturday, December 2, 2023

7700 E. Indian School Rd., Scottsdale, Arizona 85251

1. **This show is of *original artwork only on pegboard panels (47"x31")***. Entries may include 2D/3D artwork, jewelry, sculpture, photographic images and other forms of art creations providing that the work is your **primary** medium and the work created is not an unauthorized copy of another artists' work – no prints, giclées, notecards, folders, etc. are to be hung on panels at any time. Participants may hang a small business card holder on their panel (or place it on their table if they have chosen a space/table for the option).
2. This venue has a lot of space. Each artist may bring one sling for unframed prints and originals (all must be matted and placed in new, fresh plastic sleeves). Show Chairman has full discretion as to what can/cannot be displayed for sale on days of sale. If many artists have original artwork-based items for sale, Chairman has the right to limit amount of items displayed by any/every artist. (Please keep in mind that we are a professional organization and want this to be show accordingly – i.e., original-art based items only.)
3. When returning the Hold Harmless, please specify one of the following which approximates an equivalent "space.": 1) A 2x6' table, 2) Two SAL pegboard upright panels (front only), or 3) a 2x6' ground space for free-standing pieces or sculpture.
4. If additional panel space is available after the show is initially set up, artists may request an extra panel (or back of panel where available \$25). Because this venue has a lot of extra space, every artist can bring up to four easels for larger paintings at no additional charge. *Absolutely no artwork may be placed on the ground or against the panels (Exception - 3D art meant to be free-standing).*

## How to Enter -

- Send your completed Hold Harmless Form and **Non-refundable \$30 Show Participation Fee** to Shelley Koenigs **by November 24, 2023** (see address below).

## Show Set Up, Participation and Take Down

**Saturday, 7:00 am:** We need help unloading panels and setting them up, setting up tents, etc. If you are also able to meet at the warehouse at 6:00 am and help load the panels in the truck, we would truly appreciate it. Please let Shelley know if you can help with loading/unloading panels. If additional panels (or exposed panel backs) are available, we will do our best to accommodate artists who want to purchase additional space (\$25 for EACH panel/back of panel).

**Show and Sale hours:** Saturday, December 2<sup>nd</sup> – 10 am – 4 pm

**Saturday, after show ends:** All participating artists **MUST** help take down the show. This includes helping load panels into trucks, taking SAL tents down, cleaning up the entire area, etc. Also, please be prepared to help unload them at the SAL Storage Unit located at the corner of the 51 and 32<sup>nd</sup> Street (just off the 32<sup>nd</sup> St. Exit) if we need the extra help.

The panels will be provided by SAL. *All tables, easels, and pedestals must be provided by the artist.* **Slings will be provided for shared use. Additional boxes of paintings, bowls for drawings, etc. are not allowed, but you can store additional works in your car to replace those sold during the show.** The 47"x31" panels have a pegboard backing. All artwork must hang **WITHIN** the 47"x31" pegboard area - no overlapping or extending above or below the frame. *These rules will be strictly enforced.* Also, please do not crowd the panels. You may bring additional artwork to replace pieces that have sold. All tables must be covered *to the floor* with a black tablecloth. A limited number of tablecloths may be available through SAL. Contact Shelley if you need one.

All 2-D artwork MUST have screw eyes or D-rings with picture wire. No saw tooth hangers are allowed. Two (2) Scottsdale Artists League title cards must accompany each artwork. One title card is attached on the back, and one goes on the panel. You may wish to attach your business card to the back of your artwork also. For matted unframed originals and prints in the sling, **please make sure you have a label on the back of each print** with 1) your name, 2) price, 3) whether it is an original or print. Also make sure all greeting cards and other items for sale are clearly marked with your name and price.

SAL will supply inventory sheets, which must be filled out and turned in to the Show Secretary Saturday, before the show starts at 10 am. **EVERY ITEM MUST BE LISTED ON YOUR INVENTORY SHEET IN ORDER FOR OUR TREASURER TO PAY YOU WHEN IT SELLS.**

Please wear your SAL nametag during the show.

Scottsdale Artists League will handle all sales and distribution to the artist will be by the Treasurer. Sales contributions will be 20% to the Scottsdale Artists League and 80% to the artist. If after reading this prospectus and you have any questions, please contact:

Shelley Koenigs  
3030 N. Hayden Rd., Unit 21  
Scottsdale, AZ 85251  
[shelleykoenigs@gmail.com](mailto:shelleykoenigs@gmail.com)  
309-868-1424